

**MINUTES OF THE 638th PARISH COUNCIL MEETING HELD IN TOFT PEOPLES' HALL
ON MONDAY 8th MARCH 2010**

PRESENT: Councillors S Roberts (Chairman); J Betson; P Hercus; C Sinclair; & L Jayne. District Councillor Robin Martlew. There was one member of the public in attendance.

Item	Content	Action
1.	<p>APOLOGIES</p> <ul style="list-style-type: none"> Apologies for absence were received from Cllr Bilsland 	
2.	<p>MINUTES OF LAST MEETING AND ACTIONS OUTSTANDING</p> <ul style="list-style-type: none"> Copies of the minutes of the meeting held on February 1st 2010 had been circulated prior to the meeting. It was RESOLVED that these were a correct record and they were duly signed by the Chairman. 	
3.	<p>OPEN SESSION</p> <ul style="list-style-type: none"> The Chairman proposed that the meeting adjourn to hear representations from members of the public and it was RESOLVED to adjourn Mrs Coppin drew Members' attention to an indentation in the tarmac where the pavement had been recently repaired at the end of School Lane. Cllr Betson advised that he had reported the matter to www.fixmystreet.co.uk. Mrs Coppin also asked whether potholes had been reported in School Lane. She was thanked for her comments and it was RESOLVED to reconvene. 	
4.	<p>FEED BACK FROM CIRCULATION & CIRCULATION</p> <ul style="list-style-type: none"> There were no matters discussed under this item. 	
5.	<p>COUNTY & DISTRICT COUNCILLORS' REPORTS</p> <ul style="list-style-type: none"> The District Councillor reported. Staff cuts were likely in the planning department. The District Councillor was worried about declining standards resulting from resources being cut, when services still needed maintaining. It was therefore RESOLVED to note the report with thanks 	
6.	<p>PLANNING</p> <ul style="list-style-type: none"> A draft version of the Parish Plan had been sent to the Chairman, who placed a copy in the circulation for review and comment by Members at the next meeting. The Clerk was asked to advise that feedback for the Steering Group would be conveyed after the next meeting. The Chairman expressed the view that the plan was very thorough and hoped that graphics would be inserted. Cllr Betson reported that J Tebbit was to re-quote for these as his original estimate was over one year old. It was therefore RESOLVED to look forward to consideration at the next meeting Members were asked to consider any comments for the Consultation for review of Supplementary Planning Documents – Block Fen; Design of Waste Management Facilities; and Waste Management Design Guide for Cambridgeshire & Peterborough Councils. It was RESOLVED that despite the deadline for comments occurring prior to the next meeting, any comments would be considered at that time for subsequent response. Members were asked to consider recommendations for the planning 	<p align="center">ALL</p> <p align="center">ALL</p>

	<p>authority in respect of planning application reference S/0091/10/F, Change of use to B1 Offices (to extend time limit), Land to the West of Bennell Court, West Street, Toft, CB23 7EN, by Mr Michael Tebbit. Since papers were not available for review, it was</p> <p>RESOLVED to consider this matter at the next meeting.</p> <ul style="list-style-type: none"> The Council was asked to consider recommendations in respect of planning application reference 8180, application to undertake work on trees situated in a conservation area, at the Old Rectory, Comberton Road, by Mr Sabberton, and <p>RESOLVED to recommend approval, providing the applicant would replace the felled trees with replacements.</p> <ul style="list-style-type: none"> Members had before them copy correspondence received from Mr Arnold of Bennell Farm, sent to the County Council in connection with parking at the Comberton Village College. The Chairman passed around copies of proposals received showing a car park. A Member expressed the view that this looked very unattractive and was quite an eyesore. Intended as College parking, the proposals had space for 200 cars, though there were mixed opinions about the frequency of occurrence of parking on the road. There was concern that a Sixth Form at the college would add to parking problems. Councillors considered whether to respond and <p>RESOLVED to make no comment and to await future proposals with interest.</p>	<p>ALL</p> <p>KAC</p>
7.	<p>FOOTPATHS</p> <ul style="list-style-type: none"> Cllr Sinclair referred to notes sent to the Clerk in respect of footpaths maintenance suggested at last meeting. He reported that the Footpaths Officer suggested that the landowner was responsible for managing the problem of rabbits undermining the Caldecote footpath and a meeting with Paul Tebbit was therefore proposed. Because of difficulties walking on the footpath, people were walking on the conservation strip. It was therefore considered in the interest of the landowner to ensure footpath users would stick to the path. There was some discussion about the muddiness of the Brookside footpath and agreement that little could be done to remedy this. It was therefore <p>RESOLVED to await a report from Cllr Sinclair following his meeting with Mr Tebbit.</p>	<p>CS</p>
8.	<p>HIGHWAYS</p> <ul style="list-style-type: none"> Members heard that some potholes had been filled on Hardwick Road, though others still had to be addressed. Members using the Fixmystreet website considered it very effective. Members noted that four Grit Bins had been purchased and sited, though there was a delay filling these, due to grit shortages at the County Council. It was therefore <p>RESOLVED to note this with thanks.</p>	
9.	<p>VILLAGE MAINTENANCE</p> <ul style="list-style-type: none"> In reference to the postbox recently removed from the High Street, there was nothing to report. Mrs Coppin expressed the view from the public gallery that the Council ought to protect the remaining Edward VII postbox. It was therefore <p>RESOLVED to await further news.</p>	

10.	<p>TOFT PEOPLE'S HALL</p> <ul style="list-style-type: none"> The Chairman reported that the Management Committee were now holding monthly meetings and that this month's was taking place upstairs at the same time as the Council meeting. It was therefore RESOLVED to note this with thanks 																
11.	<p>FINANCE The Clerk presented the following cheques for signature:</p> <table border="1" data-bbox="178 352 1287 583"> <thead> <tr> <th data-bbox="178 352 332 430">Cheque No</th> <th data-bbox="336 352 1096 430">Details</th> <th data-bbox="1099 352 1287 430">Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="178 434 332 470">1703</td> <td data-bbox="336 434 1096 470">Cambridgeshire ACRE – Subscription</td> <td data-bbox="1099 434 1287 470">£25.00</td> </tr> <tr> <td data-bbox="178 474 332 510">1704</td> <td data-bbox="336 474 1096 510">Cambs County Council – Streetlighting</td> <td data-bbox="1099 474 1287 510">£1299.51</td> </tr> <tr> <td data-bbox="178 514 332 550">1705</td> <td data-bbox="336 514 1096 550">K Cameron – Clerk's Salary</td> <td data-bbox="1099 514 1287 550">£153.80</td> </tr> <tr> <td data-bbox="178 554 332 590">n/a</td> <td data-bbox="336 554 1096 590">HMRC – Clerk's Tax</td> <td data-bbox="1099 554 1287 590">£102.40</td> </tr> </tbody> </table> <ul style="list-style-type: none"> The Council received a report about expenditure & income in the year to date from the Clerk. This showed a total expenditure to date in the amount of £12,582.44 and income including reserves totalling £40,048.30, making a balance available of £27,465.86. It was therefore RESOLVED to note this with thanks. 	Cheque No	Details	Amount	1703	Cambridgeshire ACRE – Subscription	£25.00	1704	Cambs County Council – Streetlighting	£1299.51	1705	K Cameron – Clerk's Salary	£153.80	n/a	HMRC – Clerk's Tax	£102.40	
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12.	<p>STANDING ORDERS & OTHER ADMINISTRATION</p> <ul style="list-style-type: none"> The impending elections were discussed. Members heard that Councillors Betson & Hercus were standing and nomination papers were provided by the Clerk. The Clerk advised on the required number of Members for a quorum and the Council's applicability for Quality Status. The Chairman circulated a suggested leaflet, which made reference to the Parish Meeting, although this would not take place until after nomination papers had to be submitted. Members were encouraged to approach potential candidates who might be interested in standing. Some amendments were agreed and it was RESOLVED that a handout would be produced on brightly coloured paper, which included reference to the deadline submission date for nominations and the Clerk would make arrangements for convenient collection. 	KAC/ ALL															
13.	<p>DATE AND AGENDA OF NEXT MEETING</p> <ul style="list-style-type: none"> The next meeting of the Council was noted as scheduled for Monday April 12th at 7.00pm at Toft People's Hall. Members discussed the possibility that the Post Office owner might address the Council. 																